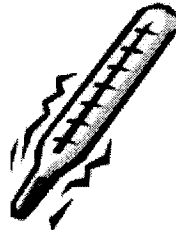


HOW HOT IS YOUR RESUME?

Let's Score its effectiveness

Jobclinic.org

2008, all rights reserved, jobclinic.org



Resume Rater ©

Name _____

Instructions

Click the appropriate box to answer with a Yes/No or Some for the 10 questions below then add your score to find your resume's power rating.

I. Does your resume.....**PROVE YOUR VALUE**

1. Define contributions with numbers, percentages and quantities

15 pts ____ 0 pts ____ 10 pts ____

2. Define results rather than functional tasks

15 pts ____ 0 pts ____ 10 pts ____

3. Include evidence to support your results

15 pts ____ 0 pts ____ 10 pts ____

4. Identify largest, first-ever, top 20% performance results

15 pts ____ 0 pts ____ 10 pts ____

5. Prove you helped reduce cost or earn money for your company

15 pts ____ 0 pts ____ 10 pts ____

II. Does your resume.....**PROVE YOU MET CORPORATE GOALS**

6. Define projects you've led or supported and explain the results

15 pts ____ 0 pts ____ 10 pts ____

7. Define dynamic transitions in the company that you led or supported

15 pts ____ 0 pts ____ 10 pts ____

III. Does your resume.....**PROVE THAT YOUR CAREER IS PROGRESSING**

8. Define how each job progressed in challenge and responsibility

10 pts ____ 0 pts ____ 5 pts ____

9. Prove current job skills correlate to your career objective

10 pts ____ 0 pts ____ 5 pts ____

10. Show good titles, education, and corporate pedigree

10 pts ____ 0 pts ____ 5 pts ____

Your Score = _____

120-135

Power Pro

100-120

Power Prospect

85-100

Power Puff

Below 85

Power Pansy