



Wm. Meier  
&  
Associates

# OUTPLACEMENT PROGRAM OVERVIEW

## ADVANTAGES

On average, our services increase interview opportunities 300% and decrease search time 50-66%.

## PROGRAM

The following program of services will be provided for: \_\_\_\_\_, starting on the date of: \_\_\_\_\_. The program will last for three months from the starting date unless the participant is successfully placed in an appropriate job in advance of the three month window. The goal of this program is to find employment that meets the job seekers capabilities, training and prior job experience.

## SERVICES

<b>RESUME MARKETING (PRO-ACTIVE MARKETING)</b> Proprietary database of 3,000 Executive Recruiters		
<b>MARKETING TOOLS</b> _____ Hours for Composed Resume _____ Hours for Cover, Networking and Thank You Letters _____ Hours for References & Salary History, Letter Head		
<b>ADMINISTRATIVE ASSISTANCE</b> _____ Hours over 3 months(personalizing, mailing, faxing, printing, etc.)		
<b>1-ON-1 CAREER COUNSELING</b> _____ Hours to learn strategic interviewing techniques with role playing _____ Hours to learn career researching skills _____ Hours to learn salary/compensation negotiations _____ Hours to conduct a comprehensive career evaluation _____ Hours to conduct pre/post interview analysis (assuming 4 interviews)		
<b>CAREER SEARCH CAMPAIGN PLAN</b> _____ 5 week search plan and follow up (1 hour per week)		
<b>Outplacement Package Fee</b>	<b>Contact Us</b>	
<b>Consultant Manager:</b> _____		